

**SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES POLICIES**

**POLICY NO.** 2.04

**TITLE:** ADOPTION OF SOUTH FLORIDA STATE COLLEGE POLICIES AND PROCEDURES

**LEGAL AUTHORITY:** FLORIDA STATUTES 120.54, 120.81, 1001.64

**OFFICE OF PRIMARY RESPONSIBILITY:** PRESIDENT'S OFFICE

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The Board shall comply with the referenced Florida Statute 120.54 to legally publicize a public notice of intent by the Board of Trustees to adopt, amend, or repeal any policy.

The advance legal notice stipulated in the Statute shall not apply to special (emergency) meetings. However, the Board minutes shall stipulate why it was necessary to waive the notice and time requirements.

South Florida State College policies shall be approved by the District Board.

South Florida State College procedures shall be approved by the president.

**HISTORY:** Last Reviewed 11/12/19

**Issued by District Board of Trustees:** 8/10/84

**Reviewed:** 7/01/04, 7/01/07, 7/22/09, 6/27/12, 11/12/19

**Revised:** 11/28/01